

Register name

Currency:

Page:

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Organisation, Address, Office

**Each person to sign the 'Advance regulations' before receiving any payment**

**Details of advances paid**

Date	Cash and bank book ref. no	Amount	Purpose	Received by

**Details of accounting for or recovery of each advance**

Date	Cash and bank book ref. no	Amount	Account rec'd or deduction made by	
			Name	Signature